

Esplanade – Theatres on the Bay’s **Annexe Studio** is a multi-disciplinary venue that encourages experimentation, interaction and innovation. With a capacity of 450 across two floors, the 7,400 sq ft flexible space aims to offer both artist and audience new experiences.

HIRER CATEGORY	BASE RENTAL (4-hour minimum)	ADDITIONAL HOUR	DARK (per day)
ARTS-GENERAL	\$480	\$100 (load-in / set-up / rehearsal / strike) \$120 (preset / performance)	\$480
ARTS-COMMERCIAL, PRIVATE & NON-ART*	\$2,000	\$500	Base rental & hourly rates apply

Peak Surcharge of 30% on the base rental will apply to bookings falling on Fridays, Saturdays and the eve of Public Holidays.
A commission will be levied on all concessions (F&B, merchandise), to be negotiated with the management.

The Annexe Studio’s Venue Rental package includes the following amenities:

- Use of the Annexe Studio’s dressing room, meeting room and artist lounge
- Free Wi-Fi and local telephone calls
- Staging, Lighting and Audio equipment, as listed in the venue’s tech specs
- Basic daily housekeeping

Also available are two outdoor hospitality spaces – the Terrace and the Porch – connected to the Annexe Studio that may be used in conjunction with an event in the Annexe Studio, or independently. Each space measures approximately 1,900 sq ft and can accommodate up to 120 persons.

HIRER CATEGORY	WITH HIRE OF ANNEXE STUDIO		INDEPENDENT HIRE	
	BASE RENTAL (4-hour minimum)	ADDITIONAL HOUR	BASE RENTAL (4-hour minimum)	ADDITIONAL HOUR
ARTS-GENERAL	\$200	\$50	\$800	\$200
ARTS-COMMERCIAL, PRIVATE & NON-ART	\$800	\$200	\$1,200	\$300

Peak Surcharge of 30% on the base rental will apply to bookings falling on Fridays, Saturdays and the eve of Public Holidays.
A commission will be levied on all concessions (F&B, merchandise), to be negotiated with the management.

Venue Rental rates do not include manpower. Manpower is determined based on each event’s requirements, and in consultation with the Annexe Studio’s management.

MANPOWER	RATE
TECHNICAL CREW	\$23 per crew per hour (8am – midnight) \$33 per crew per hour (midnight – 8am) Subject to a minimum call-out of 4 hours per crew per day
USHERS	\$13 per usher per hour Subject to a minimum call-out of 3 hours per usher per day
SECURITY OFFICERS	\$30 officer per hour (standard) \$36 officer per hour (public holidays) Subject to a minimum call-out of 4 hours per officer per day

Guided by the Employment Act, technical crew and ushers should work no more than 12 hours per day, not including two hour-long breaks.
Transportation surcharge of \$25 per person will apply to calls that begin or end at or after 2330 hr, and at or before 0700 hrs.

For booking requests, or more information, contact [e] annexestudio@esplanade.com

* **Private** rates apply to events not open to the general public, whether arts or non-arts related. **Non-Art** rates apply to activities like seminars, product launches, conferences, etc. that do not feature, nor relate to, the arts. Venue hire requests for events like religious ceremonies, weddings, dinner & dance functions and road shows will not be accepted.

All venue hire requests are subject to curation and the management’s decision on the classification of the event is final.

All rates subject to prevailing taxes. The Esplanade Co Ltd reserves the right to amend the above rates without prior notice.