

BROCHURE DISPLAY REQUEST FORM



THE ESPLANADE CO. LTD
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UEN : 1992052206G

To : Customer Experience
Email : foh@esplanade.com
Tel : (65) 6828 8377
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Esplanade's brochure rack offers arts groups in Singapore an additional distribution channel for their collateral on performances and events. In our efforts to further stimulate interest in the arts, and in line with our commitment to the promotion of local and Asian arts, we would like to invite you to send us a sample copy of collateral you wish to display, to further profile your events.

Section 1 : To be completed by arts group

Arts Group Information

Name of Company : _____
Email Address : _____
Contact Person : _____ Tel : _____ Fax : _____

Size Of Brochures(s) : DL / A5

(Max Size: A5)

No of copies : 50 / 100

Type of Brochure : Visual Arts Date of Event : _____

Venue : _____

Performing Arts Date of Event : _____

Venue : _____

Terms & Conditions

1. All collateral must be vetted by Esplanade. Esplanade reserves the right of display.
2. Only collateral on arts events - Visual or Performing Arts - will be accepted.
3. Collateral placed by organisations without prior notification will be removed.
4. Photocopied flyers are not permitted for display.

Section 2 : To be completed by Esplanade, Customer Experience

Materials Vetted By : _____

Status to Display

Approved : Not Approved :

Section 3 : To be completed by Esplanade, Customer Experience

Dear Sir / Madam,
Your materials have been vetted and approved for display.
Please proceed with delivery.
Do call to arrange for time of delivery.

Quantity : Copies

Time of Delivery : Between 12pm - 8.30pm

Location of Delivery Point : 1. Loading Bay @ 8 Raffles Avenue S(039802)
2. Box Office & Information Counter, Mezzanine Level

Thank you.